

CONSTITUTION OF THE NATIONAL ASSOCIATION OF COLLEGE AUXILIARY SERVICES WEST

ARTICLE I

Name

SECTION 1

The name of this Association shall be the National Association of College Auxiliary Services West (henceforth known as NACAS West).

SECTION 2

The principal office of the Association shall be located at the office of the Secretary/Treasurer.

ARTICLE II

Purpose

SECTION 1

The purpose of this Association shall be:

- To promote a high standard of business practices and ethics among its members.
- To unite in one organization those persons and entities whose major responsibility is providing auxiliary services to the students, faculty, staff and guests of their respective colleges and universities.
- To provide for the collection, dissemination and interchange of information among the members of the Association.
- To provide members with opportunities for career development and professional growth, and to promote auxiliary services as a valid component of the total educational process.
- To foster a cooperative spirit among our member representatives and with other college and university professional associations.
- To foster cooperation, support and growth of the national and regional associations of college auxiliary services.
- To foster international goodwill through cooperation and liaison with kindred associations throughout the world.

ARTICLE III

Members

SECTION 1

Active Members

- a. **ADMISSIONS AND QUALIFICATIONS:** Any college or university that is a member in good standing of the National Association of College Auxiliary Services in the States of Washington, Oregon, California, Idaho, Nevada, Arizona, Montana, Wyoming, Colorado, Utah, New Mexico, Alaska, Hawaii; El Paso, Texas; Provinces of Alberta, British Columbia, Manitoba and Saskatchewan, Canada; Territory of Guam or other areas as may be designated by the National Association, is a member of NACAS West.
- b. **REPRESENTATIVES:** Employees of those institutions or affiliated non-profit corporations whose responsibilities include supervision or responsibility for auxiliary services shall represent Member institutions.

ARTICLE IV

Board of Directors

SECTION 1

The Board of Directors of this Association shall be the:

- President
- Vice President/President Elect
- Secretary/Treasurer
- Immediate Past President
- Four Regional Directors from areas as follows:
 - Area 1 (California, Hawaii, Guam)
 - Area 2 (Alaska, Montana, Canada)
 - Area 3 (Idaho, Oregon, Washington, Utah, Nevada)
 - Area 4 (Wyoming, Arizona, New Mexico, Colorado, El Paso, Texas)
- Western Region Representative on NACAS Board of Directors
- At-large member(s)

The officers shall be employees of member institutions in good standing.

SECTION 2

BOARD OF DIRECTORS: The officers shall be known collectively as the Board of Directors, and the President shall be Chair of the Board. The Board shall meet not less than once a year.

SECTION 3

ELECTION, TERMS OF OFFICE AND DUTIES shall be as outlined in the By-Laws of this Association.

ARTICLE V

Meetings

SECTION 1

ANNUAL MEETINGS: Special meetings of this Association shall be held annually for the purpose of transacting business as shall come before it.

SECTION 2

SPECIAL MEETINGS: the Board of Directors may call special meetings of the Association at any time.

ARTICLE VI

Amendments

SECTION 1

This constitution may be amended by a majority approval of a quorum (five) of the Board of Directors and a 2/3 vote of the member institutions present and voting at the annual meeting of the Association.

*Amended March 1, 1989 from version of May 2, 1978
Amended November 5, 1996 from version of March 1, 1989
Amended April 29, 2000 from version of November 5, 1996*