



**NACAS WEST BOARD MEETING**  
**Thursday, May 4, 2006**  
**10:00 am MDT 9:00 a.m. PDT**  
**via teleconference**  
**800.501.8979 access code 7561131#**

Board Members:

Greg Larsen	Frank Mumford
Marti Gray	Louise Chamberlin
Julie North	Sandra MacSorley
Mike Ellis	
Minutes taken by Mike Ellis	

1. Call to Order  
 Paul Storey and Sam Wheeler were not in attendance.  
 President Louise Chamberlin called the meeting to order at 10:02 a.m. MDT, 9:02 a.m. PDT.
2. Approval of Agenda  
 Approval Agenda **M/S/P**
3. Approval of the Minutes of April 20, 2006:  
 Approval of Minutes **M/S/P (Gray/Mumford)**
4. Portland Conference 2006
  - a. Planning – Julie North
    - Reviewed “draft” top secret game plan, including:
      - May 31<sup>st</sup>
        - Table needed for marketing
        - Thermometer needed for the foundation drawing (tickets are 6/\$5 or \$1 each)
        - Winning ticket for drawing must be present on the boat (people leaving the conference early will need to give tickets to someone on the boat)
        - Sam to bring a roll of tickets
        - Confirmed that this is the 34 annual Western Regional Meeting
        - Committee to be introduced during the opening
        - Post conference evaluation to be sent electronically; Julie will send format to Frank and Sam; responders will be placed in drawing for free '07 conference registration
        - Only gold and silver sponsors to be recognized at the start of each general session
        - For Session IV, Greg will replace Sam
      - June 1<sup>st</sup>
        - Carol to make introductions at the Business Partner luncheon
      - June 2<sup>nd</sup>
        - Town Hall meeting will last 1 hour; Business Meeting will be from 2:30 to 3 pm

- b. Budget – Frank Mumford.  
Frank briefly reviewed budget changes from last board meeting.
  - c. Business Partners – all board members
    - Pepsi appears to be on board and will let Paul know whether they will provide product or financial donation. Julie will call Paul to coordinate.
    - Julie reported that the *Daily Journal of Commerce* will provide in-kind services with the hope of attracting local participants.
    - Frank will send out an updated list of Business Partners.
  - d. Portland Spirit—no new information discussed.
  - e. Ceremonials (Top Secret Game Plan)—was discussed earlier, see section 4-a.
  - f. Recognition of Speakers—Julie will purchase local bottles of wine as gifts for speakers.
  - g. Recognition of Business Partners—was discussed earlier, see section 4-a.
  - h. Evaluations—Frank will order the on-line evaluation service.
5. Nominations - Chamberlin  
The following individuals were identified for nomination, including:
- a. Awards—Norm Chambers (note: Jeff Davis currently serving in this position)
  - b. Cultural Diversity—Ramon Garcia (to continue in this position)
  - c. Membership—Jessica Way (Sonoma State) or Brad Wallbank (Trinity Western University) (Frank has a call into Jessica to explore her interest; Louise will contact Brad; Frank and Louise to compare notes)
  - e. Nominations—Lanny Stein
  - d. Professional Development—Jeff Davis
  - e. At Large Member—Marti Gray
- Louise will confirm interests of nominees and present slate of officers to the Board for a vote either via email or at the next Board meeting.
6. Conference 2007 - Chamberlin
- Reported that many sessions are being developed, including Future Trends in Food Service, Impact of Energy Costs on Auxiliary Services, and Future of ID Card Systems
  - Overall, solid progress is being made.
7. Conference Site 2008
- Frank reported that he has a call into Jessica Way to further explore Sonoma State’s interest in hosting.
  - Paul is also working with Cal Tech as a possibility.
8. Miscellaneous items:
- Greg reported that his daughter is recovering well and that he has appreciated the support and patience of Board members. It appears he’ll be able to attend the conference.
  - Louise reported that she has been in touch with a potential Area 3 director and will seek Board approval via email pending confirmed interest.
  - Sandra will miss the next conference call as she will be on vacation.
8. Adjournment

The meeting was adjourned at 10:55 a.m. MDT, 9:55 a.m. PDT Thursday, May 4, 2006

**Next NACAS West Board Meeting  
Via Teleconference  
May 18, 2006 – 9:00 PDT and 10:00 MDT  
1.800.501.8979 access code 7561131#**