



CENTRAL ROCKS

NACAS Central Regional Conference

June 20-22, 2010

Cleveland, OH

Embassy Suites Downtown

Call for Presentations

Do you have a *Behind the Music* story of your operations? Do you know of someone who does and you'd like to learn more about it? **We are now accepting proposals for the 2010 regional conference.**

We are seeking proposals for presentations that focus on issues that are important to members at all types and sizes of colleges and universities. Proposals are being accepted for 50-75 minute sessions. Some examples of topics include:

- Proposal and Grant Writing
- Conflict Management and Confrontational Skills
- Higher Education Act 2010
- Performance Measures in Auxiliary Services
- Efficiencies in Auxiliary Services

Presentation Guidelines

- Proposals may be submitted by individuals or by groups of presenters.
- Proposals from business partners will be accepted if a representative from at least one member institution is listed as a presenter.
- Proposals where speakers are drawn from more than one institution are encouraged.
- The content of submissions should relate to the conference theme.
- All accepted presenters must register for attendance at the conference.
- Submission of a presentation does not guarantee participation in the program.
- Selected speakers are responsible for all expenses incurred in conjunction with the 2010 NACAS Central Regional Conference including registration, housing and travel.
- The NACAS Central 2010 Conference Committee reserves the right to revise presentation titles or edit the session description of selected presentations.

Timeline: Deadline for Proposal Submission: March 15, 2010. Presenter Notification: by April 15, 2010

Questions? E-mail Dave Wahr at david.wahr@utoledo.edu or call 419-530-5844.

**2010 NACAS Central Regional Conference
Presentation Proposal Submission Form
Please submit completed form by March 15, 2010**

Name: _____ Title: _____

Institution/Company: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Phone: () _____ Fax: () _____ E-mail Address: _____

Co-Presenter (if any): _____ Title _____

Co-Presenter Institution/Company: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Phone: () _____ Fax: () _____ E-mail Address: _____

Presentation Title _____

Brief Presentation Description: Please provide a short (100 words or less) description or outline of your presentation. Please indicate both the content and expected participant outcomes of your presentation. If your session is chosen by our Conference Committee, this description will be used in program materials and may also be used within other areas of the event's website. Please do not use abbreviations or acronyms in your description.

AV Equipment – all presentation rooms will be provided with a standard AV package that includes a podium, table near podium with two (2) chairs, one (1) microphone, screen projection panel and a LCD projector with cabling for a laptop. **PRESENTERS MUST PROVIDE THEIR OWN LAPTOP.** If you need equipment other than the standard package listed above, please note your needs below:

Signature

Date

Please mail signed copy to: Dave Wahr
University of Toledo
2801 W Bancroft
Mail Stop #316, 1610 Rocket Hall
Toledo, OH 43606-3390

Fax to: 419-530-5805
or

E-mail: david.wahr@utoledo.edu