



2011 Institute for Managers
January 30 – February 2, 2011
Registration Deadline: January 21, 2011

Print and complete this registration form and mail or fax it to the NACAS office at the address/number below.

\$795 Members of NACAS or CCBO
\$995 Nonmembers of NACAS or CCBO

Full Name _____

Preferred Name on Name Badge _____

Title _____ Institution/Company _____

Address _____

City _____ State _____ Zip _____ Country _____

Phone _____ Fax _____

E-mail _____

Emergency Contact Info

Please provide the name, their relationship to you and telephone number of person to be contacted in case of an emergency:

Name _____ Relationship _____

Telephone #: _____

Special assistance/diet required? yes no If yes, please specify or attach letter:

Registration Policy

If you must cancel your registration, please notify the National Office in writing five (5) business days before the start of the program. A processing fee of \$75 will be deducted from your total registration refund. If cancellation occurs less than five (5) days prior to the program, no refunds will be given. Checks or purchase orders should be made payable to NACAS. If NACAS must cancel the workshop for any reason, a full refund of your registration fee will be made to you. NACAS will not reimburse registrants for non-refundable airline tickets.

Registration Team

NACAS
PO Box 5546
Charlottesville, VA 22905-5546
434-245-8425 / Fax 434-245-8453
Marcia@nacas.org

Payment Method

Registration fee \$ _____
Purchase Order # _____
 Check Visa MC AMEX
Card Number _____
Exp. Date _____
Cardholder's Signature _____