

All orders are governed by the GES Payment Policy and GES Terms & Conditions of Contract as specified in this Exhibitor Services Manual.

National Association of College Auxiliary Services

Rosen Shingle Creek Resort
October 24 - 25, 2011

Official Service Provider

Global Experience Specialists, Inc. (GES)	Phone (in USA):	800.475.2098	International Calls:	702.515.5970
7050 Lindell Road	FAX (in USA):	866.329.1437	International Faxes:	702.263.1520
Las Vegas, NV 89118-4702	Contact us Online:	www.ges.com/chat		

GES is here to take care of your on-site needs. All contractors and production personnel will be available, along with any services you might desire such as Furniture and Material Handling.

Show Information

Booth Size: 10' x 10'
Backwall Drapes: Black
Sidewall Drapes: Black
Facility Carpet Color: Multicolored

Important Dates *Be sure to check all order forms for additional deadlines*

Discount Deadline Date

Monday, October 3 GES orders must be received with payment by this date.

Installation

Sunday, October 23 8:00 AM - 5:00 PM
Monday, October 24 8:00 AM - 11:00 AM

Show Hours

Monday, October 24 12:00 PM - 4:00 PM
Tuesday, October 25 8:00 AM - 10:00 AM

Dismantle

Tuesday, October 25 10:00 AM - 6:00 PM

Empty Container Return

Tuesday, October 25 10:00 AM Start time for Empty Container Return.

Carrier Check-in Post-Show

Tuesday, October 25 12:00 PM Carriers post-show must be checked-in by this time.

Facility Clear

Tuesday, October 25 6:00 PM All exhibitor materials must be removed.

Shipping Addresses *Use Provided Shipping Labels in this Exhibitor Services Manual to Expedite Handling*

Consign all **domestic** shipments c/o GES. Please do **not** consign **international** shipments c/o GES; however, please contact our international division at: GESLogistic_international@ges.com.

Advance Shipments to Warehouse:

c/o GES
National Association of College Auxiliary Services
(Your Company Name & Booth Number)
4805 West Sand Lake Road
Orlando, FL 32819-9539
USA

Shipments should arrive on or between:

September 20 - October 18, 2011
Hours for receiving are Monday - Friday, 8:00 AM - 4:30 PM

Direct Shipments to Exhibit Site:

c/o GES
National Association of College Auxiliary Services
(Your Company Name & Booth Number)
Rosen Shingle Creek Resort
9939 Universal Blvd
Orlando, FL 32819
USA

Shipments should arrive on:

October 23, 2011, 8:00 AM - 4:30 PM